

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

OCTOBER 24, 2022

The Northeastern York County Sewer Authority met on Monday, October 24, 2022, beginning at 7:00 PM in the administration building at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher
Anya Barlett

Manchester Borough

Dale Benedick
Judy Hilliard

East Manchester Township

John Nace
Tyler Kramlick

Engineers

Chris Toms
Colin Cash

Solicitor

Attorney Jayne Katherman

Operations Manager/Recording Secretary

Pat Poet

Visitors/Employees

Employees Desiree Boorujy and Peter Nestlerode, resident Dean Kohr and Carl Dallmeyer from Starview Mobile Home Park.

An Executive Session was held at the end of this meeting to discuss legal items.

Agenda

A Fisher/Kramlick motion was made to approve the agenda. Motion passed unanimously.

Minutes

A Kramlick/Barlett motion was made to approve the minutes from September 26, 2022. Motion passed unanimously.

Correspondence/Visitors

Dean Kohr was in attendance for any updates on Area 2. Carl Dallmeyer will discuss Starview Mobile Home Park under Attorney Katherman's report.

Operations Report

The Operations Report was reviewed.

Industrial Permits & Letters – Pat reported the Industrial Permit applications and letters were sent to all industrial customers. As of today, two have been returned with payments. The deadline for return of the applications and payments is December 31, 2022.

Flinchbaugh Company located on Beshore School Road contacted the office and wanted to know why they had to obtain an industrial permit. They did not feel they should have to obtain a permit because they only do machining and all the waste gets taken away and does not go into the sewer system. The Board said they do have to obtain a permit. Flinchbaugh will be contacted this week with the Board's reply.

Vehicle Quotes – The order window from COSTARS has been increased from a three-day period to one month from November 14th through December 14th. The salesman from Susquehanna Auto explained he has to wait until this Thursday to obtain final pricing to provide a quote to us. When we receive his quote, we will compare that quote to the two already received and decide which one to accept. The Board approved a maximum cost of \$80,000 last month. We should not expect delivery before next summer.

Peter's Report – Peter reviewed the items on his report with the Board. He listed all repairs and maintenance on equipment and noted problems that occurred during the month.

He explained the problem with the bubbler at the Mt. Wolf plant which caused an overflow of the fermentation tank. Paradise Electric has installed an alarm so personnel will immediately know if this problem occurs again. DEP was notified about this overflow.

Peter also reported that EnviroTrac hit a sewer line when they were boring in the lot at North George Street and Beshore School Road. There probably wasn't any major damage to the line, but a quote will be requested from USG to televise the line.

The suction pump at the plant pump station is in need of repairs. PSI is going to get that project on their schedule. Peter will let the Board know the schedule when he receives it.

Annual and six months maintenance to generators and other equipment has started and should be completed by the end of October.

IDA Grant – Pat reported that because she cannot get an answer from PEMA regarding the grant, she sent an email to Ha Yang at FEMA. He is the gentleman we worked with during the grant process. His reply was that all information on the grant has been transferred to PEMA and FEMA can't do anything to help us. The last email received from PEMA said they were waiting for FEMA to close out the grant, which they have already done according to FEMA. Pat will call Mr. Kratzer from PEMA and tell them what FEMA told her and ask for an update on the grant.

Duct Cleaning – One quote was obtained for duct cleaning in the office building. A second quote should be received shortly. Many companies that did duct cleaning in the past no longer offer that service. The company with the lowest quote will be used.

2023 Budget – Desiree has prepared the draft 2023 Budget. A budget meeting was set for Tuesday, November 29th beginning at 6 PM.

Illegal Connection Inspections – Desiree reported on the illegal connection inspections continuing in Saginaw. Two customers still refuse to disconnect their sump pumps.

Long Road Connection – The home at 385 Long Road has still not been connected. Attorney Katherman has sent a letter to the property owner and Desiree left two messages after the deadline date given in the letter. Desiree presented a draft letter to the property owner. The Board directed Desiree to send the letter requesting the property owner to make the connection. The Board discussed the right to make the connection if the property owner continues to ignore the mandate to connect. This option is outlined in the Rules and Regulations.

Solicitor's Report

Adoption of Lines in Dauberton Park – Attorney Katherman reported she had a conversation with Mike Kevorkov from the property management company for Dauberton Park. They will be getting quotes to televise the lines, which is one of the requirements before adoption can take place. Chris Toms also spoke with someone from the property management company and he felt the line adoption sounded hopeful.

Disc Golf Course Agreement – The Township dropped off two signed copies of this agreement. After getting John Nace's and Dale Benedick's signatures, one original will be returned to the Township.

Starview Mobile Home Park – Carl Dallmeyer and his attorney met with Attorney Katherman and Chris Toms on October 18th to discuss the amount of flow from the Starview Mobile Home Park to the Saginaw plant. Mr. Dallmeyer questioned why he would receive a surcharge on two exceedances for the year based upon the agreement between the Authority and Starview Mobile Home Park and questioned whether the surcharge is actually a penalty. Attorney Katherman explained that these two exceedances are significant for the Authority under its Corrective Action Plan with DEP. Mr. Dallmeyer said the sewer lines within the park have been at 21% capacity this year. He also explained there would be no reason for him to ignore the condition of the sewer lines within the park because he pays for every gallon that goes to the Saginaw plant.

North George Street Station – Attorney Katherman reported she has been speaking with a representative from Penn Waste regarding the easements needed for the upgrade to be completed to the North George Street pump station. The easements are now being drafted. Attorney Katherman said it appears there will be no problems obtaining the easements.

Employee Handbook – Attorney Katherman provided the final version of the updated employee handbook. Board members did not have comments on any of the changes. A Kramlick/Benedick motion was made to adopt the Employee Handbook as presented. Motion passed unanimously.

Engineer's Report

Contracted Projects - Colin Cash

Manhaven Repair and North Main Street Manhole – Both the Manhaven repairs and the self-level manhole frame and cover replacement have been completed. When televising is completed, final pavement restoration can be done.

Second Street Pump Station – The Township has issued the permit for this work. The ATS delivery has been delayed because of a parts shortage.

General Operations

Grants – Chris discussed the possibility of applying for grants and the different project groups that could be applied for together. These grants are 50% match.

Televising – After review of the televising, it was determined that the sewer on Manchester Street shows no significant issues. Farm Lane did show sags, but not to the extent of causing the street to settle. Staff will be televising the lateral at 60 Farm Lane. Torrey Pines Drive and Payne Drive did show some deformation and sags, but again nothing that would cause the streets to settle.

Sherman Oaks, Sherman Street and Poplar Lane Pump Station Upgrades – Preliminary designs were reviewed with staff. Chris is going to schedule a pre-application meeting with DEP.

Area 2 Extension

Permits – Initiating procedures for permits to obtain an HOP for PennDOT as well as SESC for YCCD and the Land Development Plan for East Manchester Township have begun.

Park Street Proposed Pump Station – As discussed previously, Met-Ed provided a quote of \$310,742.79 to run 3-phase power to this station site. This quote was less than anticipated. A Hilliard/Benedick motion was made to approve the quote of \$310,742.79 for Met-Ed to run 3-phase service on Park Street to the proposed pump station site. Motion passed unanimously.

Musser Run Line – USG will be locating the force main. It will have to be relocated for the upgrade.

Saginaw NPDES Permit – Chris reported the NPDES permit application for the Saginaw Plant Renewal is due 180 days prior to 9/30/23, or 4/3/23. CSD has begun work on the renewal application.

Capital Improvements Plan – Pump Stations

North George Street Pump Station – CSD is moving into final design of this station. It is hoped the work will begin in the Spring of next year and that it will be included in grant applications.

October 24, 2022

Page 5

Active Development Plans

Emerson Flats – Reviewing data from the first two runs that were televised.

Treasurer's Report

Payment of Invoices – A Kramlick/Benedick motion was made to approve payment of invoices as presented by Judy. Motion passed unanimously.

Requisitions – A Kramlick/Benedick motion was made to approve requisition #2022-19 to Envirep totaling \$6,144.57 for the rebuilding of an influent pump at the Mt. Wolf plant. Motion passed unanimously.

A Benedick/Fisher motion was made to approve requisition #2022-20 to CS Davidson, Inc. for engineering fees for Area 2, digesters and pump station upgrades totaling \$29,745.79. Motion passed unanimously.

Executive Session – At 8:45 PM an Executive Session was held.

Returned to Regular Meeting – 9:18 PM.

Ad-Hoc Committee – A Kramlick/Nace motion was made to form an ad-hoc committee for the purpose of seeking alternative legal representation. Motion passed unanimously.

Adjourn

At 9:20 PM a Nace/Kramlick motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING – November 28, 2022

BUDGET MEETING – November 29th beginning at 6 PM

